

At the completion of a project that received community funding, recipients are required, as stated in the Community Grant Policy, to submit a Project Report to the Community Board. Project Reports are to be received no later than two months after the completion of the project or if the activity is ongoing, within two months of the funding being spent.

Applicants who fail to provide a project report within the required time will not be considered for future funding.

Please return the completed form to:

Governance Support
Far North District Council
Private Bag 752
KAIKOHE 0440

or email to: governance@fndc.govt.nz (PDF attachment via email is preferred)

Name of organisation:	Our Kerikeri Community Charitable Trust
Name & location of project:	Northland Chess Championship 2022
Date of project/activity:	12 Nov 2022

Which Community Board did you receive funding from?

☐ Te Hiku ☐ Kaikohe-Hokianga ☒ Bay of Islands-Whangaroa

Amount received from the Community Fund:	\$ 2,000
---	----------

Please give details of how the money was spent:

- Your contribution to the project and the funding you received from the Community Board must be accounted for*
- Attach supplier receipts or bank statements to show proof of expenditure of Community Board funds.*

Supplier/Description	\$amount	Receipt/s attached (please tick)
Sponsor T-shirts for volunteers and chess arbiters	\$ 1,005.64	x
Prize money	\$ 1,050.00	x
Sponsor stage banner	\$ 216.76	x
Venue hire and equipment	\$ 2,658.00	x
Total:	\$ 4,930.40	

Give a brief description of the highlights of your project including numbers participating:

We had overwhelming support for the event from across Northland with half of participants traveling from Te Hiku and Whangarei area. Prior to the event we had 153 registrations which dropped slightly on the day to 127 players showing up (mainly due to sickness). We estimated around 200 people at the venue. Despite a tight schedule we manage to stay within schedule and finish 15 min before scheduled finish time at 6pm.

Describe the main findings in your evaluation of the project/event; describe how your project/ event benefited the community:

During the day we received lot's of positive feedback from player's and whānua. Post the event we ran an online survey to capture lesson learned and evaluate how we can improve for next year (enclosed as appendix B). Respondent mentioned the event had a good whānau spirit with all ages and skills playing including being free. Other mentioned it was uplifting and inspiring to be part of. Lesson learned is to tweak the tournament part for Junior Players as they tend to play much faster. We are also looking at moving date forward to avoid clash with youth sitting NCEA exams.

Please provide details and attach or email photos and/or any marketing collateral that was produced for your event/project acknowledging the Community Board:

Enclosed as per Appendix C captured marketing. The community board was acknowledged as a main sponsor (together with LJ Hooker) who presented the awards at prize giving ceremony. We had reached out to Northern Advocate local journalist – unfortunately we were unable to get actual coverage on the day. Next year we will try another media outlet.

If you have a Facebook page that we can link to please give details:

<https://sites.google.com/view/kerikerichessclub/home/northland-chess-championship-2022>

Facebook Group Page: <https://www.facebook.com/groups/651735985936466>

This report was completed by:

Name:
Address:
Phone mob:
Email:
Date:

Schedule of Supporting Documentation

OUR KERIKERI COMMUNITY CHARITABLE TRUST

(Northland Chess Championship 2022)

The following supporting documentation has been provided in support of the project report and is emailed under separate cover.

1	Profit and Loss Statement – including costs x 2 pages
2	Invoices – x 7 pages
3	Survey Results – x 2 pages
4	Marketing – x 4 pages